

APPLICATION FOR EXPERTIZATION SERVICES

To the Expertization Committee of the Society for Czechoslovak Philately, Inc.:

I have read and fully agree to the RULES AND PROCEDURES GOVERNING EXAMINATION OF PHILATELIC ITEMS BY THE EXPERTIZATION COMMITTEE OF THE SOCIETY FOR CZECHOSLOVAK PHILATELY, INC. (Please note especially Article IV B.)

I am the owner of the material to be submitted or have been authorized by _____ to submit the material for expertization.

Signature_____ Date_____ Owner's Item #_____

Name(print)_____ SCP Member #_____

Address_____ City_____ State_____ ZIP_____

I request expertization service on the following item (please describe by Scott or other designated catalog number, mint/used, denomination, color, and other information to sufficiently classify the item):

* * * DO NOT Enclose Item With Initial Application * * *

The actual catalog or owner estimated value of the item to be submitted is \$_____ and, as required, I am enclosing the fee of \$_____. Also enclosed is a self addressed stamped post card for the Chairman to notify me where to send the item for expertization.

I DO / DO NOT (circle one) wish a Certificate of Genuineness. If a certificate is requested, 2 copies of a sharp, glossy photograph must be submitted with this application.

The following information is specifically desired (Note: Requests for the market or net value of an item will not be honored):

I DO / DO NOT (circle one) wish this item forwarded for examination by the Commission of Experts of the Union of Czechoslovak Philatelists.

RULES AND PROCEDURES GOVERNING EXAMINATION OF PHILATELIC ITEMS
BY THE EXPERTIZATION COMMITTEE OF THE
SOCIETY FOR CZECHOSLOVAK PHILATELY, INC.

ARTICLE I

Anyone is eligible to submit philatelic material for evaluation, subject to acceptance by the Committee.

ARTICLE II

- A. It is understood by the owner that in requesting an evaluation of philatelic material by the Committee, the owner is seeking an opinion by the Committee of the genuineness and quality/condition of the material understanding that:
- the opinion of the Committee is not a guarantee
 - the Committee reserves the right to submit "no opinion" findings
 - only a "no opinion" finding entitles the owner to a full refund
- B. Neither the Society, the Committee, nor its members are financially responsible for any consequences arising from the evaluation of submitted philatelic material.
- C. The Committee will return material without evaluation if the outlined procedures are not followed.

ARTICLE III

- A. The evaluation will be performed by the Expertization Committee of the Society for Czechoslovak Philately, Inc. (Article V further defines the Committee.)
- B. A completed application form containing a detailed description of the item to be expertized together with appropriate fee should be mailed to the Chairman of the Expertization Committee. If more than one item is to be expertized, a separate application must be submitted for each item. A self addressed/stamped postcard must also be included for the Chairman to use.
- C. By way of the postcard, the Chairman will acknowledge receipt of the application(s) and will advise the owner where each item is to be sent for proper expertization.
- D. When an item is mailed to the expertizer, it should be sent insured/registered for full value and must include a self addressed envelope that has sufficient postage for insured/registered return mailing of the item(s). Insurance against loss in the mails both to and from the owner and the expertizer will be the responsibility of the owner.
- E. When multiple items/applications are involved, they may be sent together subject to the insurance limitations of the owner.
- F. All reasonable care will be taken by the Expertization Committee of item(s) submitted for examination. However, all items are accepted only with the distinct understanding that neither the Society for Czechoslovak Philately, Inc., nor any members of the Expertization Committee are liable for any loss or damage resulting from errors in opinions rendered or from any cause whatever (except for gross negligence).

ARTICLE IV

- A. If found genuine, an expertization mark will be affixed at the appropriate position on the back of the stamp or on the face of the entire. Special characteristics when important, such as perforation measurements, color shades, etc., will also be marked on the back of the stamp or on the face of the entire.
- B. When material is found to be forged, altered, repaired, regummed, etc., it will be so marked. The owner of the material is understood to specifically agree to this procedure when he requests expertization.
- C. Certificates of Genuineness will be issued, if requested. Sharp, glossy photographs must be submitted in 2 copies with each item for which a certificate is requested.
- D. When requested, and at the discretion of the Expertization Committee, material may be submitted to the Commission of Experts of the Union of Czechoslovak Philatelists for expertization and/or certification.

ARTICLE V

- A. The working procedures of the Expertization Committee will be established by the Chairman subject to approval by the Board of Directors of the Society.
- B. The President of the Society shall appoint the Chairman. The President, upon the advice of the Chairman, will appoint members of the Committee for open ended terms. Nominations for membership on the Committee shall be based solely upon the qualifications of the individual and willingness to serve. The President may remove any member of the Committee for cause.
- C. The Chairman shall determine the areas in which the Committee is competent to make judgements and shall publish such findings in the SPECIALIST for the guidance of the Society membership.
- D. The Chairman shall publish periodic reports on the activities of the Expertization Committee in the SPECIALIST and will submit a general report to the Board of Directors each time it convenes.

ARTICLE VI

- A. Schedule of Fees (non-SCP members add 50% of the calculated fee):

Up to \$199 Scott or other designated catalog value	\$3.50
\$200 - 999 Scott or other designated catalog value	2 1/2% of catalog value
Over \$1000 Scott or other designated catalog value	1 1/2% of catalog value (\$25.00 minimum)

- B. If Scott or other designated catalog value is not available, then the owner should use an estimated value as a basis for the fee. In this case, the expert's estimate of retail value will prevail for final fee determination.
- C. Any additional fees and/or expenses for an evaluation in the Czech or Slovak Republics will be advised by the Chairman at time of submission to this additional evaluator.
- D. If the item is found to be not genuine, any excess of the expertization fee over \$10 will be returned along with the marked item. The amount up to \$10 will be retained as a processing fee.